



AGAPE Music & Creative Arts Studio Policy 2026

1. All lessons & classes are conducted by tutors who have been approved by the AGAPE Management Board and who have a verified Working With Children Check.
2. All face to face lessons are held on the premises of Camden Uniting Church, 20 John St, Camden.
3. Cost of individual lessons as from 1st July 2025
: \$42 - \$50 per half hour (inclusive of GST)

Cost of Creative Arts group classes for adults: to be advised.

Please note that Camden Uniting Church is registered to accept the NSW Government Active & Creative Kids vouchers.

Check your availability and apply for a \$50 voucher twice a year.

<https://www.service.nsw.gov/active-and-creative-kids-voucher>

4. Payment of fees:
 - Invoices are emailed prior to the beginning of each term, or before the start of a course. Please note that they are sent from our accounts manager, Gwen Simmons. agapeaccounts@camdenuniting.org.au.
 - Payment options:
 1. Payment in full on receiving the invoice.
 2. Payment in three instalments at the end of weeks 2, 5 and 8 of term.
 - If the fees for the term are not paid by the end of week 8 of the term, AGAPE ARTS reserves the right to cease lessons for that student until the outstanding amount is paid.
 - Our preferred payment method is by direct deposit into the AGAPE bank account (Name of account:Camden Uniting Church AGAPE. BSB 634634. Account 100034576)

Equipment:

Creative Arts Classes - equipment is usually provided.

Music Tuition books :

- * Parents may need to purchase music books for the student.
- * We recommend purchasing online from Music on the Move sales@motm.com.au
Music orders are posted very promptly. www.motm.com.au
- * AGAPE Music has a selection of new & second hand music tuition books which sometimes can be borrowed or purchased from us.
- * Parents may be asked to purchase legal digital downloads of music.

Instruments for Music Students:

- * All music students must have an instrument to play at home.
Regular practice between lessons is essential.

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- Piano students need either a good quality, “in tune” upright piano, or a digital piano with weighted keys.
We highly recommend James Patmore of Piano Direction if you are looking to purchase or need a piano tuned.
Email pianodirection@gmail.com, or mob 0430358864
- Guitar students need a suitable-size guitar for the student, nylon strings for easier finger pressure and “easy-to-turn” tuners.

Missed lessons:

1. A student must not come to a lesson or class if they are unwell.
2. A zoom or facetime lesson may sometimes be an option
3. No credits or make-up lessons can be given for lessons missed by the student.
When a time slot is reserved for a student it is for the whole year or for the duration of the course.
4. If a student is unable to attend, please notify either the tutor or Heather Bieman (0412 400394) as soon as possible. Please do this by sms.
5. If a tutor is unavailable, a credit will be applied to the following term's invoice .
6. The parent or adult student will be notified asap by sms if a tutor is unavailable to teach on a given day.

Protocols:

- Lessons are held weekly during NSW state school terms.
- Public holidays are observed. These will be taken into account by the accounts manager when preparing invoices.
- State school “pupil-free” days are not observed at AGAPE.

Communication:

1. Enquiries about invoices & payment instalments should be directed to the accounts manager, Gwen Simmons. Email : agapeaccounts@camdenuniting.org.au
2. Anyone experiencing difficulty in paying an invoice should contact the Director, Heather Bieman, or alternatively Doug Ferris, Chairman of the AGAPE Board. Email : dferris857@gmail.com
3. Questions about a music student's progress should be directed first of all to the tutor, and if necessary, to Heather Bieman.

Heather Bieman, OAM

Mus.B; Dip Ed; A.T.C.L.

Mobile 0412400394 Email: info@agapemusic.org.au

Parent or Adult Students please read carefully and sign below.

I have read and taken note of the information in the Studio Policy.

I understand that AGAPE is not in a position to offer credits or “catch up” lessons for lessons missed by the student.

I understand that if a tutor is unable to teach a lesson a credit will be applied to the following term's invoice.

Name of parent or adult student: _____

Signature: _____

Date: _____

